

Nebraska Alliance for Conservation and Environment Education (NACEE) Board Meeting

Date: Tuesday November 20, 2018
Time: 1:00pm-4:00pm
Location: Nebraska Game and Parks Commission- Lincoln
Lincoln, Nebraska

AGENDA:

- 1:00pm Welcome, attendance, ZOOM
- In person, Lindsay Rogers, Monica Macoubrie, Pam Eby, Russanne Hoff. VIA Zoom, Matt Jones, Andrea Faas, Hannah Rennard-Ganley, Amanda Filipi, Amber Schiltz
- 1:05pm Accept meeting minutes from previous board meeting (June 2018??)
- Minutes from June 2018 meeting approved
- 1:10pm Treasurer Report- 2018 Annual Report attached
- End of year balance \$6,351.72
 - Expenses: \$814.90
 - Income 172.98
 - Budget view for 2019
 - Obtaining more membership, other income sources? Charge for classes and workshops,
 - Renewals, Hannah will send out membership renewals by month. Hannah to maintain membership database
 - 5 non board members joined
 - Kick off events reimbursements? Copy receipts and send to Jamie, and she will forward reimbursement
 - Russanne Motion to approve Treasurer report Lindsay seconded, Treasurer report approved
- 1:30pm By-law changes? Pam and Andrea? Any progress on this?
- Pam, discussed proposal for bylaw changes, in red from 11-20-18 email and draft of all other changes attached.
 - President position proposed to two years, president elect 1 year, president 2 years, past president 1, * add proposed text: **Section 3. Terms of Office. The President, President-elect, and Past-President shall rotate into their one-year positions as part of a two-year term on the Board. The term of office for Recording Secretary, Treasurer, Membership Secretary and Members-at-Large shall be two years. The Treasurer, Membership Secretary, Recording Secretary, and three Members-at-Large will be elected each even year. The President-elect and three Members-at-Large will be elected each odd year. (The first year of elections, all positions will be filled. The Treasurer, Recording Secretary, Membership Secretary, and three of the Member-at-Large positions will be one-year terms for the first election only.)**

Whole group Discussion:

- Title Change, No president elect? Just vice President, President, past president
- Look at term limits? Suggestions, 2 3year terms, off one year then eligible for another –Russanne,

- Staggering board members
- Look into board standing reporting to state for 501c3 status
- Timing? Let run out, and start with new President elect and VP, Andrea and Pam to further develop wording.
 - Elections to happen at annual meeting,
 - Section 2 election: proposal: Section 2. Election. The term of office for President, President-elect, and Past-President shall be one year. The term of office for Recording Secretary, Treasurer, and Membership Secretary shall be two years. The President-elect shall be elected annually by the Membership from among their number and shall automatically succeed the President upon completion of the President's term. The President-elect shall have been a member in good standing for at least one year prior to nomination. The Recording and Membership Secretaries' terms of office shall begin in odd-numbered years. The Treasurer's term of office shall begin in even-numbered years.

Discussion:

- Section 2. Annual Meeting. Annual meetings of the corporation shall be held during an Annual Conference of the membership for the purposes of election of Board members and Officers and the transaction of any other business. In years where no annual meeting is possible, elections will be by mail, fax, or email. Or electronic survey
- Scratch off annual conference meeting notice as "newsletter: Section 3. Notice of Meeting. All members of the corporation will be notified of the Annual Conference and Annual Meeting through the newsletter/online notice
- Pam & Andrea, to bring changes, and notes from discussion to next board meeting for vote.

1:40pm

Committee Briefs:

- Communications Committee- (Jamie, Lisa, Lindsay, Monica)
 - Facebook polices, nothing else to report
 - Social Media Policy, Jamie sent out to board for edit proposals. Attached to Minute
- Strategic Plan Committee- (Andrea, Lisa, Russanne, Matt)
 - Nothing to report
- Membership Committee- (Hannah, Pam, Amanda)
 - Incentives? Said we wanted items, need to decide items of what and when.
 - Wait to get there, when there is a need, look at Memberships and future training events in 2019

2:00pm

Kickoff Event Results

- Survey results
 - Hastings next week 11/29/18 4-7 Steeple Brewing Co. Hastings
 - Lincoln 14 survey results, diverse group 5-8 group represented
 - West see survey: small but mighty, touch base with those who came to follow up. Good conversation, and ideas for more people to reach out to, extension ed,
 - Omaha, 18 people come, 4 potential b members, 12 people surveyed, lot of interest and enthusiasm, opportunity for networking hot topic
- How many people attended, 36
- What do board members think?
 - Great opportunity for networking and will plan on scheduling a few more in early 2019

- Schedule more?
 - Next One is Thursday, January 24 4:30-6:30pm Code Beer Company 200 S Antelope Valley Pkwy, Lincoln, NE 68510

2:30pm

Board status changes for 2019

- Filling Board seats for this next year-ask during survey for kick off events
- Deadline for recruiting people of interest, approach those we know who want to be on board from surveys and approach them before next meeting

2:50pm

Goals for NACEE in 2019

- Strat plan: advance board productivity, Monica: feel we met those goals from 1st year goal in strategic plan, 3 years' goal higher a staff member way off goal, did logo designs color, branding
- Cultivate EE Providers and increase NACEE engagement opportunities. Please add your ideas to this document. We can reference this list to plan and implement future programs/events. Here is the link to the google doc:
<https://docs.google.com/document/d/1U0Pkq46hv49cRR664GCPPd1t265kFqokjUtQlbqSD5A/edit?usp=sharing>
- Discussed engagement opportunities: 3rd year: other events, training ideas: inclusion with disabled students, program evaluations, bird banding case study experiential learning, invite members to help with programs on the ground training
- Other goals for 2019
 - Develop training for new state science standards Lindsay @ schramm mid-April 2019 2-3-hour possible webinar for state wide attendees
- 3 networking events, 4 other events, annual meeting

3:20pm

Schedule 2019 Meeting Dates

- January 17th Phone Zoom 12-3pm
- March 1st In Person 10am-1pm Hastings Museum
- May Phone 16th afternoon. 1-4
- July 25th Omaha 1-4
- September 18th Lincoln 1-4
- November 13th Western 1-4 MT

3:40pm

Old Business

- NACEE listserv make sure board members are on listserv

3:50pm

New Business

- Lindsey will send message over listserv about new NACEE vision, to unsubscribe, or stay on, plug dues and website join membership

4:00pm

Adjourn

- Lindsay motioned, Jamie 2nd 3:21pm

Attachments:

Treasurer Report

<i>Updated: JLK</i>		<i>11/20/2018</i>	
NACEE Treasurer's Report		<i>Monthly Account Balances</i>	
Date	Account Balance		
11/28/2014	10,665.00\$		
...	...		
12/29/2017	7,279.06\$		
...	...		
10/31/2018	6,351.72\$		
Estimate Annual Expenses	Average Date Due	Cost	
Secretary of State Biannual Report (Odd Years)	January	23.00\$	
PO Box	February	82.00\$	
NAAEE Affiliate Dues/Membership	April	200.00\$	
Zoom Account	May	149.90\$	
Website (Wix.com)	October	360.00\$	
Total Est. Annual Expenses	814.90\$		
NACEE Treasurer's Report: 2018			
Starting Balance	2/15/2017	7,900.60\$	
Current Account Balance	10/31/2018	6,351.72\$	
<i>ck #</i>	Expenses	Date	Amount
604	PO Box	1/1/2018	82.00\$
603	Valentino's	1/19/2018	68.42\$
605	North American Ass. For Env. Ed (NAAEE) Affiliate	4/12/2018	200.00\$
606	Monica Macoubrie, Zoom Acct Reimbursement	5/24/2018	149.90\$
Total Expenses 2018	418.32\$		
Income			
Stripe Transfer (Membership?)	6/28/2018	28.83\$	
Stripe Transfer (Membership?)	7/16/2018	28.83\$	
Stripe Transfer (Membership?)	7/18/2018	28.83\$	
Stripe Transfer (Website) - Membership	8/7/2018	57.66\$	
Stripe Transfer (Website) - Membership	10/26/2018	28.83\$	
Total Income 2018	172.98\$		

Proposed Bylaw Changes,

ARTICLE II. Board of Directors

Section 2. Number of Members. The Board of Directors shall consist of six Officers of the Corporation and up to six Members-at-Large. The number of Members-at-Large may be increased or decreased by amendment to these Bylaws, in the manner set forth in Article IX.

Section 3. Terms of Office. The President, President-elect, and Past-President shall rotate into their one-year positions as part of a two-year term on the Board. The term of office for Recording Secretary, Treasurer, Membership Secretary and Members-at-Large shall be two years. The Treasurer, Membership Secretary, Recording Secretary, and three Members-at-Large will be elected each even year. The President-elect and three Members-at-Large will be elected each odd year. (The first year of elections, all positions will be filled. The Treasurer, Recording Secretary, Membership Secretary, and three of the Member-at-Large positions will be one-year terms for the first election only.)

Article III. Officers

Section 2. Election. The term of office for President, President-elect, and Past-President shall be one year. The term of office for Recording Secretary, Treasurer, and Membership Secretary shall be two years. The President-elect shall be elected annually by the Membership from among their number and shall automatically succeed the President upon completion of the President's term. The President-elect shall have been a member in good standing for at least one year prior to nomination. The Recording and Membership Secretaries' terms of office shall begin in odd-numbered years. The Treasurer's term of office shall begin in even-numbered years.

Section 5. President-elect. At the request of the President, or in the event of his/her absence, the President-elect shall perform the duties and possess and exercise the powers of the President and shall have such other powers and duties the Board may determine. The President-elect shall serve as chair of the Nominating Committee and as chief liaison with the North American Association for Environmental Education (NAAEE). The President-elect shall move into the office of President following completion of his/her one-year term as President-elect.

Article IV. Members

Section 2. Annual Meeting. Annual meetings of the corporation shall be held during an Annual Conference of the membership for the purposes of election of Board members and Officers and the transaction of any other business. In years where no annual meeting is possible, elections will be by mail, fax, or email. Or electronic survey

Section 3. Notice of Meeting. All members of the corporation will be notified of the Annual Conference and Annual Meeting through the newsletter.

Kick Off Survey Results

NACEE Kickoff Survey Results

Western NE

Total Surveys = 4

What types of NACEE programs would you like to see in the future?

Informal Gatherings-4
Workshops/Seminars-3
Networking Events-2
Trainings/Professional Development-1
Conferences- 0
Other- 0

What is the best time of year for you to attend a workshop or conference?

Winter- 3
Fall- 3
Summer- 1
Spring- 1

What is the best time of day for you to attend a local gathering or meeting?

Lunch hour- 3
Mornings- 2
Afternoons- 2
Weekends- 1
Evenings- 1
After work- 0

What topics for future workshops/conference presentations would be of interest to you?

- At risk plants and animals and how to help save them
- Ways to using less chemicals on plants

What conservation/environmental education resources would be useful for you?

- Pamphlets

How did you find out about NACEE?

A Friend/coworker- 3
NACEE Facebook Page- 1
NACEE Listserv/Email- 0
NACEE Website- 0

NACEE Kickoff Survey Results

Lincoln

Total Surveys = 14

What types of NACEE programs would you like to see in the future?

Workshops/Seminars-12

Informal Gatherings-11

Networking Events-9

Trainings/Professional Development-8

Conferences- 4

Other- 0

What is the best time of year for you to attend a workshop or conference?

Summer- 10

Winter- 8

Spring- 5

Fall- 4

What is the best time of day for you to attend a local gathering or meeting?

Evenings- 8

After work- 8

Afternoons- 7

Weekends- 5

Lunch hour- 5

Mornings- 2

What topics for future workshops/conference presentations would be of interest to you?

- Connecting with others and sharing resources
- Agriculture related
- Composting
- How to teach specific topics
- Sustainability (2)
- Environmental public health
- Education audiences with special needs
- Climate
- Community science
- Working with a diversified audience
- Global warming related to oceans
- Jobs for environmental education
- How to education on conservation and wildlife in general

What conservation/environmental education resources would be useful for you?

- Prairie Pines is available for other environmental groups for meetings space, and collaboration
- Information for programs, exhibits on agriculture in Nebraska
- Sustainability and climate related resources
- Lesson plans (2)
- Hands on resources
- Information to help summarize new state standards
- The trainings
- Stickers (2)
- Take home packets
- Pamphlets

How did you find out about NACEE?

A Friend/coworker- 7

NACEE Listserv/Email- 7

NACEE Facebook Page- 2

NACEE Website- 0